



بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Republic of The Philippines

Bangsamoro Autonomous Region in Muslim Mindanao

**MINISTRY OF LABOR AND EMPLOYMENT
OFFICE OF THE MINISTER**

Bangsamoro Government Center, Gov. Gutierrez Ave., RH- VII, Cotabato City 9600



**MINISTRY ORDER NO. 030
Series of 2023**

GUIDELINES IN THE IMPLEMENTATION OF STRATEGIC ADVANCEMENT OF VOLATILE ECONOMY OF THE BANGSAMORO (SAVE BANGSAMORO) PROGRAM UNDER THE SPECIAL DEVELOPMENT FUND FOR FY 2022.

Whereas, the Ministry of Labor and Employment (MOLE-BARMM) is mandated to assume primary responsibility for the promotion of gainful employment opportunities and the optimization of the development and utilization of the Bangsamoro manpower resources. It also promotes advancement of workers' welfare by providing for just and humane working conditions in terms of employment, and maintenance of industrial peace by promoting harmonious, equitable, and stable employment relations that assures equal protection for the rights of all concerned parties.

Whereas, the MOLE-BARMM aims to provide emergency employment to disadvantaged informal sector workers in areas identified as poverty stricken communities of the Bangsamoro Autonomous Region and victims of natural and manmade calamities in the said region to help them immediately recover from its ill-effect on their lives;

Whereas, the MOLE-BARMM in its desire to provide a simplified, transparent, accountable, and efficient procedures on the implementation of the SAVE Bangsamoro Program for qualified beneficiaries, finds it necessary to adopt this implementing guidelines.

Wherefore, the following guidelines in the implementation of aforementioned program is hereby adopted.

Article I. Purpose and Coverage

Section 1. The purpose of these guidelines is to provide a simplified, transparent, accountable, and efficient implementation of the SAVE Bangsamoro Program.

Section 2. These guidelines shall cover the qualified beneficiaries from disadvantaged informal sector workers of poverty-stricken communities and victims of natural and manmade calamities in the Bangsamoro Autonomous Region.

Article II. Program Management Team

Section 3. The Special Development Fund – Program Management Team (SDF-PMT) headed by the Research, Planning, and Policy Development Services shall manage and facilitate the implementation of this SAVE Bangsamoro Program.

Section 4. The SDF-PMT shall regularly coordinate with the Office of the Minister and Administrative and Finance Services for technical, administrative, and financial assistance to ensure the smooth running of the program.



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Section 5. It shall be the responsibility of the SDF-PMT to provide regular updates to the Office of the Minister on the status of the implementation. It shall submit reports to all concerned offices. It shall also submit a terminal report upon the completion of the program.

Article III. Identification and Validation of Beneficiaries

Section 6. The SDF-PMT in collaboration with the Barangay Government concerned, shall identify qualified worker-beneficiaries through the conduct of profiling from disadvantaged informal sector workers of poverty-stricken communities and victims of natural and manmade calamities in the Bangsamoro Autonomous Region. Each of them shall be thoroughly evaluated.

Section 7. Information from profiled beneficiaries shall include their names, addresses, ages, gender, contact numbers, and other important data. This information shall be kept confidential and secured in the database management system maintained by the SDF-PMT.

Section 8. The SDF-PMT shall prepare and submit the list of qualified beneficiaries to Office of the Minister for further validation and approval.

Article III. Qualification of Beneficiary

Section 9. A beneficiary shall be healthy and fit to work for fifteen (15) days, a bonafide resident of the Bangsamoro Autonomous Region, and must be at least 18-year old but not more than 60-year old. He or she shall provide a photocopy of at least one (1) government issued ID for identification purposes.

Section 10. Beneficiaries from the Community Emergency Employment Program (CEEP), a regular program of the MOLE-BARMM, covering the year 2023 shall no longer qualify in this Program.

Article IV. Work Performance

Section 11. Beneficiaries in the same area shall form a group with 10-15 members. They shall identify which of the following tasks they intend to perform:

- a. Cleaning of streets, path walks, playgrounds, market sites, and other public places and facilities;
- b. Unclogging and/or repair of drainage and canals;
- c. Tree planting and vegetable gardening in support of the greening program and food security program of the local government; and
- d. Other related tasks.

Section 13. Field Office concerned shall conduct an orientation on safety and health protocol before beneficiaries perform their tasks. Personal protective equipment and social protection shall be provided to each beneficiary.



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Section 12. Each group shall prepare and submit attendance and worker-beneficiary's daily time record to the Field Office concerned upon completion of their 15-day work.

Section 13. Work hour shall be from 8:00 in the morning to 5:00 in the afternoon with 30-minute morning break, 1-hour noon break, and 30-minute afternoon break.

Section 14. Worker-beneficiary shall be paid a daily minimum wage of Php 341.00 for 15 days of work completed.

Article V. Preparation of Payroll and Release of Wages

Section 15. Upon submission of attendance and daily time records, the Field Office concerned shall prepare payroll/s and submit it to Finance Division for processing.

Section 16. Wages shall be released immediately to worker-beneficiaries. They shall present IDs for identification purposes.

Article VI. Monitoring and Evaluation

Section 17. The SDF-PMT, in collaboration with Field Offices, shall regularly monitor the progress of the implementation and submit monitoring report to the Office of the Minister. It shall also submit an evaluation report.

Article VIII. Repealing Clause

Section 18. All orders and issuances which are inconsistent herewith are hereby repealed or modified accordingly.

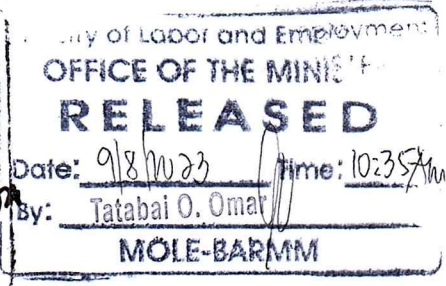
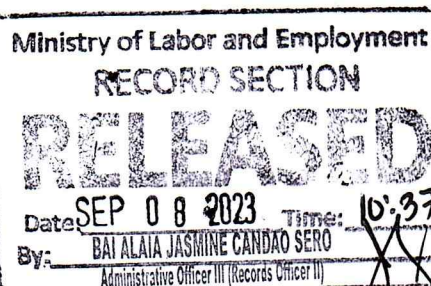
Article IX. Separability Clause

Section 19. In the event that any of the provisions of these Guidelines is declared invalid/ineffectual/ineffective, the validity of the other provisions shall not be affected by such declaration.

Article X. Effectivity

Section 20. This order shall take effect immediately.

Done this 8th day of September, 2023 in Cotabato City, BARMM, Philippines.




MUSLIMIN G. SEMA
Minister